

Guidelines for Preparing Papers for BMVC 2003

Abstract

This short document gives a specification of the layout of papers for submission to the *British Machine Vision Conference*. Some guidelines for preparing the papers using \LaTeX are also given. This document is written in accordance with the specification and guidelines, and hence may be used as an example of how a paper should appear.

1 Introduction

The Proceedings and the CD-ROM of the annual *British Machine Vision Conference* are produced from camera-ready electronic copy of the papers prepared by the authors of the papers. The Proceedings will appear in two volumes in book format and also on a single CD.

To maintain some uniformity of appearance, authors are required to make their “camera-ready” copy appear as similar as possible to the template documents supplied below, as they have been prepared strictly in accordance with the desired layout. Papers must be no longer than 10 pages, including all figures, references, appendices etc.

Papers should be submitted as PDF files. Printed hard-copy papers are not acceptable. Authors who prepare their papers using \LaTeX [2] should use the BMVC class file, `bmvc.cls`, or those using Word should use a Word template. These are available from the BMVC 2003 submission Web page:

<http://www.sys.uea.ac.uk/bmvc2003/submit.htm>

Further details on using this style file are given in Section 3.

2 Page Layout

The basic layout of the page is shown in Table 1. The main body of the document should be set with justified margins, while section headings should be set ragged-right. Paragraphs should normally have their first lines indented except when immediately following a title, in which case there should be no indentation. There should be no additional inter-paragraph space.

There should be no page numbering in the parts of the paper that will appear in the Proceedings: page numbers are added by the editor.

Equations should be centered like this

$$\Gamma_n(z) = \int_0^\infty t^{z-1} \exp(-t) dt \quad (1)$$

Quantity	Value
size of text font	10-point
spacing of lines	12-point (i.e., single-spaced)
face of text font	Times Roman (POSTSCRIPT)
height of text	200 mm
width of text	125 mm
inter-paragraph vertical skip	none
paragraph indent	10 point
paper title	22-point Roman
authors' names	14-point Roman
section headings	18-point bold
subsection headings	14-point bold
sub-subsection headings	10-point bold

Table 1: Page Layout for the BMVC 2003 Proceedings

and should be numbered.

Figures (such as Figure 1) and tables (such as Table 1) should be numbered separately within the page. All figures and tables must be given a caption, which should appear below the display. Captions should be centred below the display if they are less than one line; if longer than one line, they should be justified.



Figure 1: Here is an example image. If I never see this particular image again it will be too soon.

3 Formatting Your Paper

3.1 Using the L^AT_EX Style File

To use the L^AT_EX class file, `bmvc.cls`, you should prepare your document strictly in accordance with Lamport's book [2]. (Readers who are unfamiliar with L^AT_EX might also find [1] helpful.) If you are using L^AT_EX 2_ε, the `.tex` file of your paper should start with the lines:

```
\documentclass{bmvc}
```

which sets all the options needed for formatting your paper. If you are using out-of-date versions of L^AT_EX, such as version 2.09, then now is the time to up-date.

Citations in your document should use the plain bibliography style:

```
\bibliographystyle{plain}
```

If you have POSTSCRIPT printers available, the easiest way to include images is via the `graphics` or `graphicx` packages if you use L^AT_EX 2_ε, or using `epsf`, or via `psfig`, which works with older versions of L^AT_EX too. Please bear in mind that the proceedings are produced using electronic submissions so it is imperative that you submit an electronic copy that requires minimal adjustments. For the final *Accepted Paper* submission we may require the original L^AT_EX or Word documents so please put all your definitions near the beginning of the file.

3.2 Using the Word Template

The Word template has been developed in basic form using Word 6. No automatic labelling has been used to ease compatibility, though you might prefer to use them in your own version. Simply edit the Word document without altering the page layout, spacing or settings. Ensure that your final document conforms to the specifications in Table 1. To convert your Word document into PDF you will need a copy of Adobe Acrobat Distiller.

Using Word is very much second-best. The results do not look as good as L^AT_EX and successive BMVC Chairs and reviewers complain that it is difficult to handle Word files.

4 Submission Details

Your paper should be submitted using the BMVA CAWS system which can be accessed via the BMVC webpage at <http://www.sys.uea.ac.uk/bmvc2003>.

References

- [1] Michel Goossens, Frank Mittelbach, and Alexander Samarin. *The L^AT_EX Companion*. Addison-Wesley, 1994.
- [2] Leslie Lamport. *L^AT_EX User's Guide and Reference Manual*. Addison-Wesley, 1994.